

**TYRONE TOWNSHIP  
BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES  
FEBRUARY 3, 2016**

**Members Present:** Chairman Lee Roe, Supervisor Russell Raub, Secretary Mary Diehl

**Others Present:** William Hill, Timothy Shultis, Rosalie Dashoff, Dave Richwine

**Call to Order:** Chairman Lee Roe called the meeting to order at 7:00 PM.

The workshop meeting was held to discuss the Act 537 Sewage Facilities Plan. Hill provided an example of a map of Tyrone Township to determine three districts of the township, to implement the on-lot sewage management plan one district per year with a three year cycle. Hill provided the names of pumpers that will service Tyrone Township and asked the Supervisors to consider a fiscal year July to June rather than a calendar year. The Supervisors agreed. The on-lot sewage management ordinance is expected to be implemented June 2016.

Roe asked about enforcement. Hill said other townships send a letter, postcard, have an automatic dialing service call and finally certified mail. If the resident does not respond the township will turn it over to the Township Solicitor.

Roe asked about administrative fees. Shultis said that the pumper does the work and submits a 10-15 dollar fee to the township. The pumper is also required to turn in a certificate of proof that the resident had their septic tank pumped. Roe said the township will require the certificate within 30 days of being serviced.

Shultis asked how many residents are covered by the ordinance. Raub stated that there are about 2,298 residents in the township and more than 600 homes. Roe asked how many residents were required to pump per cycle. Hill said that Straban Township had about 250 per cycle.

Hill discussed waivers for certain situations using examples as vacant homes and home transactions that required the seller to pump. Roe said that if a resident had their septic pumped recently they would move to another cycle. Shultis said that the waivers are case by case and not in the ordinance and that the burden of proof is on the resident.

The attendees of the meeting discussed the requirement of an access port to the septic tank. Roe and Raub agreed that the township will not require an access port. Installing an access port to the septic tank is up to the home owner.

**Other Business:** Hill said that the Chapter 94 Report is due March 31<sup>st</sup> and that the report is a requirement for all municipalities. Hill offered for his company to complete the report.

Shultis referred to the properties in the township that are not compliant with the Sewer Ordinance. Roe and Raub agreed that Shultis file the complaints.

**Adjournment:** The meeting adjourned at 8:20 PM.