

**MINUTES OF MEETING OF  
TYRONE TOWNSHIP BOARD OF SUPERVISORS  
ADAMS COUNTY, PENNSYLVANIA  
JULY 26, 2017**

The Board of Supervisors Meeting for Tuesday, July 26, 2017 was held at the Tyrone Township Municipal Building 5280 Old Harrisburg Road York Springs, PA 17372, Adams County, Pennsylvania

**Members Present:** Vice-Chairman Jim Lady, Supervisor Russ Raub, Secretary Sherri Hartman

**Others in Attendance:** Ed Himes, Greg Kepner, Jack Kump, Tammy Ruth, David Richwine, Robert Staub, Mary Ellen Settle, Rosalie Dashoff, John Wenk, Sherri Clayton, Robin Fitzpatrick, Harlan Lawson

**Call to Order:** Vice-Chairman Jim Lady called the meeting to order at 7:03 pm.

**Pledge of Allegiance:** Vice-Chairman Jim Lady led the Pledge of Allegiance

**Approval of Monthly Bills:** Raub made a motion to approve the bill payments. Lady seconded the motion.

**Old Business:**

Township will contact the line painting company with locations and determine if the work can begin the end of August and finish in September.

Siren – Payment has been made to Mr. Newberry. The owner has committed to donate a portion of that expense. The CEO of Adams Electric has committed to removing the siren and assisting or transporting it to Swam Electric in Hanover. Once in Hanover, Swam Electric will assess the siren and controlling breaker. \*We are still waiting for a quote for this work. The pole is being donated by the Heidlersburg Fire Company. They will install the pole and mount the siren. To date, the total cost for this project has not been determined.

**New Business:**

Chairman Lee Roe's resignation dated July 17, 2017 was presented. Lady made a motion to accept Chairman Roe's resignation effective July 26, 2017. Raub seconded the motion.

Lady made a motion to hold all future Board of Supervisor meetings to the 3<sup>rd</sup> Wednesday of each month. Raub seconded the motion.

Lady made a motion to appoint Rosalie Dashoff to the vacant supervisor position effective immediately and continue to hold that position until the next Supervisor Election in 2019. Raub seconded the motion. Dashoff will present to the District Justice Little's office with the Oath of Public Office form at her earliest convenience.

Raub made the follow motion:

I move that the Township Secretary and/or any other Tyrone Township official or employee charged with township recordkeeping responsibilities, safeguard and keep the following original documents for a period of ten (10) years:

1. Clarence Lee Roe's resignation dated July 17, 2017
2. Form SEC-1, Pennsylvania Ethics Commission Statement of Financial Interests for the years of 2015, 2016 and 2017, the latter of which has not yet been submitted

I move that Clarence Lee Roe be removed immediately as Tyrone Township's delegate to the Adams County Tax Collection Committee and the Northern Adams Regional Emergency Management Agency.

I move that Rosalie Dashoff be appointed as the Tyrone Township's delegate to the Adams County Tax Collection Committee and the Northern Adams Regional Emergency Management Agency.

Lady seconded the motion.

Raub made a motion to adopt and approve Resolution 2017-03 naming the following individuals as authorized signers on behalf of the township.

James Lady	Russell Raub	Rosalie Dashoff	Sherri Hartman
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Lady seconded the motion.

Tammy Ruth, property owner at 509 Tapeworm Road, requested a speed limit sign on her road due to the increase of traffic and unsafe rate of speed the road is currently being travelled. She feels that the current road conditions are unsafe to the residents. Raub offered the importance of obtaining data prior to moving forward with sign placement. Without supporting data, speed limits will not be enforced.

Raub made a motion to request ACOPUD deploy traffic speed measuring devices for 24 consecutive hours on a Tuesday, Wednesday, or Thursday at the following locations:

Project #1: 790 Tapeworm Road  
284 Tapeworm Road

Project #2: 254 Company Farm Road  
531 Company Farm Road  
308 Rupp Road

Lady seconded the motion.

Secretary Hartman requested the BOS consider adding a township newsletter to help inform residents of upcoming events and township agendas. Raub offered to contribute to a newsletter and suggested resident contribution. This would offer an excellent venue to inform residents of the On-lot Sewer program for example. The BOS agreed to move forward with this program.

Mr. Ed Himes, property owner at 685 Funt Road, expressed concerns for the storm water runoff. He has requested that the township clean out the pipe. Raub suggested that Mr. Himes contact Rusty Ryan and provide Mr. Ryan a tour of the situation so that proper data may be collected and also provided Mr. Himes with Mr. Ryan's contact information.

Adams County Office of Planning & Development and Adams County Economic Development Corporation held their meeting with the Planning Commission and Board of Supervisors.

Storm water drainage concerns were discussed on Five Points Road and Reservoir Road.

Boom Mower Rental – Lady will contact Stephen Equipment Rental for rental information. Raub made a motion to authorize the Road Master to secure the Boom with the follow condition: Rental cost was not to exceed \$4500 for a 2-week rental. Lady seconded the motion.

Lady made a motion to approve Change Order #1 in the amount of \$10425.00 for Schoolhouse Road and Firehouse Alley project. Raub seconded the motion.

Lady made a motion to approve the Application for Payment #1 for the Schoolhouse Road and Firehouse Alley project in the amount of \$30,113.00. Raub seconded the motion

Raub made the following motion:

I move that the Board of Supervisors request voluntary reimbursement on Thursday, July 27, 2017 in the amount of \$7,099.75 from Rabbit Transit for the damage that its buses caused to the Firehouse Alley; specifically, as computed by the Township Engineer, \$6,099.75 for the patch at the entrance radius to the alley and a long patch along the alley about mid-way, and \$1,000.00 for seal coating these areas. Further, I move that if Rabbit Transit, or its insurance company on its behalf, does not render the full \$7,099.75 on or before August 8, 2017, which is ten (10) business days hence, that the Board of Supervisors authorizes and directs the Township Solicitor to file a complaint seeking damages from Rabbit Transit in the amount of \$7,099.75 plus costs. Lady seconded the motion.

Lady made a motion to approve Payment to Hammaker East (Russell Standard Corp.) in the amount of \$6,471.90 for the application of Grip-Tight on Rock Valley Road. Raub seconded the motion.

Raub made the following motion:

I move that the Board of Supervisors request voluntary reimbursement on Thursday, July 27, 2017 in the amount of \$6,260.00 from the party that damaged Schoolhouse Road. Further, I move that if the party does not render the full \$6,260.00 on or before August 8, 2017, which is ten (10) business days hence, that the Board of Supervisors authorizes and directs the Township Solicitor to file a complaint seeking damages from this party in the amount of \$6,260.00 plus costs. Lady seconded the motion.

Lady made a motion to approve Change Order #1 in the amount of \$2,500.00 for the 2017 Seal Coating project pending receipt of all signed documents. Lady seconded the motion.

Lady made a motion to approve Application for Payment #1 for the 2017 Seal Coating project in the amount of \$45,886.63 pending receipt of all signed documents. Raub seconded the motion.

Lady made a motion to reduce the required financial security for the Hillandale Organic Feed Mill Project from \$90,486.22 to \$36,825.09. Raub seconded the motion.

Lady made a motion to approve the full release of financial security in the amount of \$4,785.87 which accrued interest, for the Agricultural Commodities Inc., Building Addition project. Raub seconded the motion.

Lady made a motion to authorize the engineer to proceed with finalizing all plan drawings and bidding documents for the Wastewater Treatment Plant Automated Screening Device and Related Improvements Project. Raub seconded the motion.

Raub offered information regarding the Early Intervention Grant. While almost every municipality seeks to obtain this grant, Tyrone Township is the only one in the area to have received the grant.

Raub contacted Erik Vranich to obtain information from the GIS system to aid the office in creating an efficient mail merge on behalf of the township.

The township received a letter from a property owner regarding the letter received from the township regarding the On-lot Sewer Management Program. The board agreed that a reply letter would be sent to the property owner. Raub offered to create a first draft letter and present to the BOS and secretary for changes and compile a final draft for approval, signatures, and mailing.

Raub made a motion to appoint Sherri Hartman as Township Secretary. Lady seconded the motion.

Rosalie Dashoff and Sherri Hartman will contact District Justice Little to determine a time to administer the swearing in of their offices.

**Public Comments:**

Jack Kump expressed concerns for the bridge on RT 234 being closed for construction. He requested confirmation the sewer signage was to be removed on Monday. He suggested patching the lower alley. And he also suggested having LED 6 bay lights installed in the truck bay (3 in each section). Randy would be willing to do the work.

David Richwine requested to read Chairman Roe's resignation letter. Due to potential confidentiality, the secretary will contact PSATS and verify that the resignation is available under the Right-to-know laws. Once verification is obtained to release the letter, Secretary Hartman will contact Mr. Richwine by phone with the requested information. Mr. Richwine requested a definition for GRIP TIGHT, which is a sealer of tar & chip without stone. He also discussed what constituted a blighted area as well as requested an explanation as the reappointment of the township secretary.

Greg Kepner discussed the 4WD tractor had locked up.

Mrs. Tammy Ruth volunteered her assistance in the office with mailings.

**Meetings:**

Township Planning Commission meeting tentatively August 10, 2017 at 7:00 p.m. at the Township Building.

Township Board of Supervisors meeting August 16, 2017 at 7:00 p.m. at the Township Building.

**Adjournment:** Lady made a motion to adjourn at 10:07 p.m. Raub seconded the motion.