

**MINUTES OF MEETING OF
TYRONE TOWNSHIP BOARD OF SUPERVISORS
ADAMS COUNTY, PENNSYLVANIA
February 21, 2018**

The Board of Supervisors Meeting for Wednesday, February 21, 2018, was held at the Tyrone Township Municipal Building, 5280 Old Harrisburg Road York Springs, PA 17372, Adams County, Pennsylvania.

Members Present: Chairman Russ Raub, Supervisor, Mary Ellen Settle, Supervisor Barry Ortmyer, Secretary Sherri Hartman

Others in Attendance: David Richwine, Barry Cockley

Call to Order: Raub called the meeting to order at 7:00 PM.

Pledge of Allegiance: Raub led the Pledge of Allegiance.

Approval of Minutes: Raub made a motion to accept and approve the Tyrone Township Vacancy Board meeting minutes of February 14, 2018. Settle seconded the motion. A vote was taken and the vote passed unanimously.

Old Business:

Credit Account Authorizations – Tabled

Formation of a Safety Committee – Tabled

Establishment of Purchase Order Procedures – Tabled

Secretary Bond Renewal – Ortmyer made a motion to acquire a Public Official Bond in the amount of \$100,000 from Traveler's Insurance Co., issued by H.A. Thomson Co. for Secretary Sherri Hartman. Settle seconded the motion. A vote was taken and the motion passed unanimously.

Municipal Plan Resolution – A Resolution was implemented on February 15, 2017. No further action is needed at this time.

Sewer & Non-compliance Issues – The issue with the public sewer customer will be directly addressed by Ortmyer. The non-compliant property owner's information has been forwarded the SEO and the Solicitor to proceed with legal action.

AG Com Phase III – The Township is awaiting confirmation from the Solicitor. Once the approval is received, the plans will be signed and all parties will be notified.

New Business:

Office Supply Purchase – Ortmyer made a motion to purchase 2 cases of 24 lb. paper from B.W. Wilson in the amount of \$40.30/case. Settle seconded the motion. A vote was taken and the motion passed unanimously.

Election of Vice Chairman – Ortmyer made a motion to elect Mary Ellen Settle as Vice Chairman of the Tyrone Township Board of Supervisors. Raub seconded the motion. A vote was taken and motion passed unanimously.

Supervisor Bond – Raub made a motion to have the Board of Supervisors acquire and fund a Public Official Bond in the amount of \$500,000 for Vice Chairman Mary Ellen Settle. Ortmyer seconded the motion. A vote was taken and the motion passed unanimously.

MOU and CCAP Website Services Service Agreement – Settle made a motion to enter into the Memorandum of Understanding and the CCAP service agreement between the County of Adams and Tyrone Township. Ortmyer seconded the motion. A vote was taken and the motion passed unanimously.

Pumper/Hauler Approval – Settle made a motion to accept Chamberlin & Wingert Sanitary Services, LLC. of Shippensburg, PA, as an Annual Tyrone Township Pumper/Hauler. Ortmyer seconded the motion. A vote was taken and the motion passed unanimously.

Hiring Decision – Raub made a motion to hire Paul M. Hartman as a Part-time Road Crew employee. Ortmyer seconded the motion. A vote was taken and the motion passed unanimously.

Announcement:

On February 20, 2018, the Board of Supervisors held an Executive Session at the municipal building to discuss a personnel matter. The session began at 4:00 pm and concluded at 7:45 pm.

Two (2) bank statements were presented for review. The money market account at ACNB Bank, as of January 31, 2018, had a balance of \$1,306,745.07 and the general fund account at ACNB Bank, as of January 31, 2018, had a balance of \$96,534.97.

The Secretary will be opening the municipal building at 6:45 PM for all Planning Commission meetings going forward. In the event the Secretary is unavailable, Settle will open the building for the meetings.

Public Comments Regarding Agenda:

David Richwine requested the rules regarding absenteeism for the Planning Commission Members. Raub made a motion to execute a letter to the Planning Commission from the Board of Supervisors requesting suggestions for alternate members of the Planning Commission. Settle seconded the motion. A vote was taken and the motion passed unanimously.

A request was made by David Richwine to have the Wastewater Treatment Plant accept municipal waste from the township residents. Raub explained the plant is not equipped to process municipal waste.

David Richwine suggested that the township payoff the Penn Vest loan and have the Wastewater Treatment Plant make the monthly payments to the township.

Meetings:

Township Board of Supervisors meeting March 7, 2018 at 6:00 PM at Township Building
Township Planning Commission meeting March 8, 2018 at 7:00 PM at Township Building

Adjournment: Settle made a motion to adjourn at 7:58 PM. Ortmyer seconded the motion. A vote was taken and the motion passed unanimously.