

**MINUTES OF MEETING OF
TYRONE TOWNSHIP BOARD OF SUPERVISORS
ADAMS COUNTY, PENNSYLVANIA
May 16, 2018**

The Board of Supervisors Meeting for Wednesday, May 16, 2018 was held at the Tyrone Township Municipal Building, 5280 Old Harrisburg Road York Springs, PA 17372, Adams County, Pennsylvania.

Members Present: Chairman Russ Raub, Supervisor Mary Ellen Settle, Supervisor Barry Ortmyer, Assistant Secretary Nancy Black

Others in Attendance: David Richwine, Tom Eyler, Nicole Rohrer, Morton Hulse, Greg Kepner

Call to Order: Chairman Raub called the meeting to order at 6:05 PM

Pledge of Allegiance: Chairman Raub led the Pledge of Allegiance.

Public Comments on Board of Supervisors Meeting Agenda: None

Old Business:

Settle made a motion to accept the minutes from the May 7th Special Meeting of Supervisors. Ortmyer seconded the motion and it was approved unanimously by the Board.

Ditch Clearing Bids & Equipment Rental:

Settle made a motion to place a legal advertisement in the *Gettysburg Times*. Settle made a motion to rent the necessary equipment for \$3,000 for township's ditch clearing project. Ortmyer seconded the motion. The motion was carried unanimously.

Advertising Date for Broom and Chipper Auction:

Wolfe Industrial Auctions is conducting an auction on June 22, 2018 at its York Springs, PA location. The Board of Supervisors is sending two excess personal property items to the auction and advertising the auction as required by the Pennsylvania Second Class Township Code. Sales will be made to the highest bidder; all sales are final. The Titles will not be transferred until the merchandise is paid in full. The auctioneer will be entitled to 8% of the sale price.

Date to Move or Remove Sewer District Pumping Signs:

It was determined that the Sewer District Pumping Signs would be relocated. The one currently on Schoolhouse Road will be moved to the Tyrone Township property. The other sign that is on Rupp Road will be moved to Guise Garage property. Raub will seek permission to place the sign at Guise Garage; once that is done the work crew will move it.

Status of Sewer District 1 & 2 Compliance:

These matters were tabled until the next meeting.

New Business:

Authorization to Distribute Investment Funds Managed by ACNB Bank Trust Department:

Settle made a motion to distribute the Investment Funds currently managed by ACNB Bank Trust Department. Ortmyer seconded the motion. The motion passed unanimously.

Sewer District 1 Compliance:

As requested by the Sewage Enforcement Officer, Mr. Morton Hulse provided documentation that his on-lot sewer system was replaced. The Township will update its Sewer District 1 records.

Millar Road Repair:

The Roadmaster brought to the Board's attention that there is mud coming through the road at one location and cracks are at another location on Millar Road. Raub will speak with the Township's Engineer to request that C.E. Williams inspect the additional 20' or so to see the existing damage and recommend how best to repair it.

Township PNC Credit Card Limits:

It was determined that the three PNC credit cards need to have the credit limits reduced. It was agreed upon that Settle's card will have a \$10,000 limit; Kepner's card will have \$5,000 limit and Black's card will have a \$500 limit.

Knouse Foods Pole Installation Request:

Raub proposed that since no Gardners Station Road widening is projected that Knouse Foods Cooperative, Inc. be permitted to locate a 35 foot utility pole in the Township's right-of-way. Knouse Foods is to prepare a draft agreement acknowledging Knouse's obligation to move the utility pole as its expense should such relocation becomes necessary in the future and that Knouse will hold the Township harmless from all claims resulting from involvement of the utility pole. Knouse Foods Cooperative, Inc. is to remit a \$100 fee to the Township.

Approval of Tax Collector Dates:

The Board unanimously approved the dates for the Township Tax Collector to collect school district taxes at the Township building.

Assistant Secretary Public Official Bond:

It was agreed upon that the Township acquire a public official bond for the Assistant Secretary from Travelers at a cost of \$221.00.

Hiring of Road & Facilities Maintenance Employees with CDL Licenses:

Ortmyer will be employed as a Part-Time Road & Facility Maintenance Worker to assist in repairing ditches and performing other maintenance activities. It is extremely difficult to hire anyone who has a CDL drivers license.

Office and Meeting Room Flooring Replacement:

It was recommended that the flooring be made of material that would be easy to clean and withstand the variety of traffic that takes place. Settle volunteered to research the varieties of materials and determine costs for flooring and replacement of the ceiling tiles.

Wastewater Treatment Operator:

Settle made a motion to appoint Troy A. Martin Water/Wastewater Services as the Township Wastewater Treatment Facility Licensed Operator. The Board will meet with Mr. Jed Fetter and Mr. Troy Martin sometime between May 23, 2018 and May 30, 2018 to ensure a smooth transition.

Public Participation:

None

Meetings:

Township Board of Supervisors meeting June 6, 2018 at 6:00 PM at the Township Building
Safety Commission meeting June 20, 2018 at 5:15 PM at the Township Building
Township Board of Supervisors meeting June 20, 2018 at 6:00 PM at the Township Building

Adjournment: Settle made a motion to adjourn at 8:40 p.m. Ortmyer seconded the motion. A vote was taken and the motion passed unanimously.