

**MINUTES OF MEETING OF  
TYRONE TOWNSHIP BOARD OF SUPERVISORS  
ADAMS COUNTY, PENNSYLVANIA  
May 22, 2019**

The Board of Supervisors Meeting for Wednesday, May 22, 2019 was held at the Tyrone Township Municipal Building, 5280 Old Harrisburg Road York Springs, PA 17372, Adams County, Pennsylvania.

**Members Present:** Chairman Russ Raub, Vice Chairman Mary Ellen Settle, Barry Ortmyer, Assistant Secretary Nancy Black

**Others in Attendance:** David Richwine, Josh Fitting, Tim Cook, Dawn Cook, Troy Martin, Travis Martin

**Call to Order:** Raub called the meeting to order at 6:00 PM

**Pledge of Allegiance:** Raub led the Pledge of Allegiance.

**Approval of Board of Supervisor Minutes:**

Ortmyer made a motion to accept the minutes for the May 8, 2018. Settle seconded the motion. A vote was taken and carried unanimously.

**Treasurer's Report:**

**April Financial Statements:**

Black presented the April Financial Statements for the Board's review.

**Approval of Tyrone Accounts Payable Checks:**

Settle made a motion to accept the Tyrone Accounts Payable Checks. Ortmyer seconded the motion. A vote was taken and carried unanimously.

**Budget vs Actual – January through April 2019:**

Black went over the expenses for the year through April vs the Budget for the year through April.

**Public Comments on Board of Supervisors Meeting Agenda:** None

**Old Business:**

**District #3 – Septic Pumping Status:**

Black will be mailing a letter to those residents who have not yet had their septic system pumped reminding them that the deadline for the systems to be pumped is June 30, 2019. The current list of registered septic pumper/haulers will be printed on the back of the letter for their convenience.

**2019 Septic Pumper/Hauler List:**

A letter was emailed to the 2019 Septic Pumper/Haulers this week asking them to update their information as well as providing the Township with their current Insurance Certificate. The Township is receiving those responses back from the Septic Pumper/Haulers via email.

**New Business:**

**Tim Cook – 821D Company Farm Road:**

Mr. Cook addressed the Board with the concerns that he and his neighbors have with the lack of sight distance coming out of the driveway onto Company Farm Road. There was a lengthy discussion regarding the Right-of-Way distance for this parcel. Ms. Law is the owner of the property and Mr. Cook will be contacting Ms. Law to discuss having the Township shave part of the bank within the Right-of-Way distance to improve the sight visibility for that location.

**WWTF Operation Review and Contract Renewal:**

Troy Martin presented to the Board an Operations Report for Tyrone Township Wastewater Facility for the past year. Ortmyer made a motion to approve and accept the Operations Contract from Troy A. Martin Water/Wastewater Services for June 1, 2019 to June 1, 2020. Settle seconded the motion. A vote was taken and carried unanimously. Mr. Martin expressed that in lieu of being paid twice a month that he would be submitting his bills once a month thus reducing the time spent on bookkeeping.

**Quotes for Adobe Acrobat Pro DC:**

Settle made a motion to accept the quote from Adobe Acrobat Pro DC in the amount of \$431.99 purchasing it from Amazon as well as Bitdefender. Ortmyer seconded the motion. A vote was taken and carried unanimously.

**Torren C. Ecker:**

Ortmyer presented to the Board the letter that the Township received from Mr. Ecker introducing himself as the new State Representative. Ortmyer expressed that he thought it might be a good idea to have Mr. Ecker come to a Board of Supervisor's meeting in the future. Ortmyer will compose a letter to Mr. Ecker inviting him to come to a future Board of Supervisor's meeting.

**U.S. Census Bureau:**

The Township received information from the U.S. Census Bureau regarding sending information to them relating to new construction within the Township. Raub explained that every time an Occupancy Permit is issued, that information is forwarded to the U.S. Census Bureau at that time.

**Lawn Service:**

Ortmyer is to compose a letter letting Kuhn Lawn Care that their services are terminated due to lack of performance. Black will type it on the Township letter head and send it out to Kuhn Lawn Care. Travis Martin volunteered to take care of the lawn at the treatment center as well as the two pumping stations in the amount of \$60.00 per mowing and trimming. This will be through the month of June when the Board will re-evaluate the situation. Settle will ask Greg Kepner if he would be willing to mow and trim the grass at the Township building through June 2019 at \$45.00 for each mowing/trimming.

**John Houck SEO Complaint:**

Settle made a motion to have the Township Solicitor, Steven Stine, offer his legal assistance to Bryan Leese who is the Township SEO for the court appearance. Ortmyer seconded the motion. A vote was taken and carried unanimously.

**Public Participation:** None

**Executive Session – Personnel:**

The Board of Supervisors' held an Executive Session regarding Personnel. The session started at 7:27 and ended at 9:36 PM.

**Adjournment:** Settle made a motion to adjourn at 9:37 PM and Ortmyer seconded the motion. A vote was taken and the motion carried unanimously.

**MEETINGS:**

Safety Meeting June 3, 2019 at 8:00 AM at Township Building

Tyrone Township Board of Supervisors Meeting June 5, 2019 at 6:00 PM at Township Building

Tyrone Township Board of Supervisors Meeting June 19, 2019 at 6:00 PM at Township Building