

**MINUTES OF MEETING OF  
TYRONE TOWNSHIP BOARD OF SUPERVISORS  
ADAMS COUNTY, PENNSYLVANIA  
August 16, 2017**

The Board of Supervisors Meeting for Tuesday, August 16, 2017 was held at the Tyrone Township Municipal Building, 5280 Old Harrisburg Road York Springs, PA 17372, Adams County, Pennsylvania

**Members Present:** Vice-Chairman Jim Lady, Supervisor Russ Raub, Supervisor Rosalie Dashoff, Secretary Sherri Hartman

**Others in Attendance:** David Richwine, Andrew Donahue

**Call to Order:** Vice-Chairman Jim Lady called the meeting to order at 7:04 pm.

**Pledge of Allegiance:** Vice-Chairman Jim Lady led the Pledge of Allegiance

**Approval of Minutes:**

June 20, 2017 minutes – Raub requested that the minutes be amended to reflect the outcome of the vote on the last item of New Business. Added statement to read, “The vote passed unanimously”.

July 26, 2017 – Raub requested that the minutes be amended to reflect the following:

Siren –	Remove the asterisk for the paragraph
New Business –	3 <sup>rd</sup> paragraph – “Next Municipal election in 2019”
	4 <sup>th</sup> paragraph – add “ing” to the word follow
	2 <sup>nd</sup> page 4 <sup>th</sup> paragraph – Results of vote and verify the acronym ACOPUD
	Results of all votes to include, “The vote passed unanimously”
	3 <sup>rd</sup> page – Commonwealth Financing Authority Small Water & Sewer Grant
	Tyrone township was awarded a \$100,000 grant this year

Dashoff motioned to accept the minutes as amended. Raub seconded the motion. The motion passed unanimously.

**Approval of Monthly Bills:** Quality Digital needs a tax-exempt certificate sent to them and taxes are not to be paid on the account. Raub made a motion to approve the bill payments. Dashoff seconded the motion. The motion pass unanimously.

**DISCLOURE provided verbally by Vice-Chairman Lady:** Due to a misunderstanding, there was an emergency meeting of the Board of Supervisors and the Code Enforcement Officer on Wednesday August, 9, 2017 at 8:00 AM. It was determined at that time that no emergency existed, therefore no decisions were made by the Board of Supervisors.

**Old Business:**

Siren – Current plan is to install on the east side of the building due to the wiring. The Heidlersburg Fire Company Officers requested that the west side of the building be considered as a possible location. Raub will request dates for the installer to meet with the fire company and obtain a proposal for the proposed location.

Security Release for AG COM – Lady made a motion to transfer the funds of security to the General Fund, close the escrow account, and issue a check from the general funds account directly to AG COM. Dashoff seconded the motion. The motion passed unanimously.

Damages to Schoolhouse Road – Greenwood Products has expressed concern with the repair costs. However, it is believed that the claim will be paid. Central PA Transportation Authority, represented by Richard Farr, has expressed concern about following procedure when obtain a cost proposal.

Raub made a motion to authorize the Township Secretary, Township Engineer and Township Solicitor to release copies of necessary documents, related to the road and roadway repairs completed on the Firehouse Alley and Schoolhouse Road, to Greenwood Products and the Central PA Transportation Authority, and their agents, so that these entities may comply with the Board’s request for voluntary full reimbursement of the costs incurred. Dashoff seconded the motion. The motion passed unanimously.

Line Painting – To date the Roadmaster has not been able to contact someone at the Alpha Space Control Company, Incorporated to obtain a quote.

Boom Mower – The Roadmaster is currently working on a plan to coordinate with other municipalities’ scheduled to help contain costs.

Garage Lights – Waiting on a quote from another company to help determine other possible options.

**New Business:**

Resignations – Dashoff made a motion to accept the resignation of Laura Weaver, Township Treasurer. Raub seconded the motion. The motion passed unanimously.

Raub made a motion to accept the resignation of Joseph Albert, Township Auditor, with regrets. Dashoff seconded the motion. The motion passed unanimously.

Supervisor Compensation – Dashoff stated that she would not take compensation for the Supervisor position.

Township Office Security – The BOS determined that the front door would be kept locked at all times and visitors would be required to use the doorbell and wait to be granted entry to the office building. In addition, a new lock will be installed on the back door of the office. Dashoff will also be looking into the security camera system to obtain information on utilizing the system.

Records Maintenance – Road Crew will assist in rearranging the storage area to make it more usable. Also, Ehrlich will be contacted to spray the area. We will arrange transportation of the SEO historical records to SEO Bryan Leese.

Forsythe & Donahue Tax Solutions – Andrew Forsythe gave a presentation of the services offered by his company and requested that his company be considered for the position of Township Treasurer. Raub expressed the possibility of an appearance of a conflict of interest and recused himself from the decision-making process and from a voting on the matter. Lady made a motion to accept the proposal less the sewer billing aspect and appoint Forsythe & Donahue as Township Treasurer with a renegotiation to take place in 2 months to discuss possible changes in the fees. Dashoff seconded the motion. The motion passed unanimously. The township requested that Forsythe & Donahue provide the township with certificates of insurance and once received copies will be forwarded to our insurance agent. Lady made a motion to appoint Andrew Donahue as a signer on the bank account. Dashoff seconded the motion. The motion passed unanimously. Resolution 2017-04 was written and signed establishing the new bank signers as Jim Lady, Russ Raub, Rosalie Dashoff, and Andrew Donahue.

3095 Carlisle Road, Gardners, PA - Raub made a motion to authorize the Code Enforcement Officer to send a letter to the property owner to bring the property into compliance. Lady seconded the motion. The motion passed unanimously.

Location of Township On-lot Sewer System and Pumping – Peck’s Septic is to be contacted to schedule pumping the township septic tank once the tank location is determined.

Repair(s) to the Township Garage Roof – Lady will obtain information as the options available to make the repairs. The BOS will be requesting and considering contractor recommendations.

**Public Comments:**

David Richwine requested information on the resignation of the township treasurer. He offered Rebel Construction as a candidate for the garage roof repairs. Richwine also expressed concern regarding the on-lot sewer pumping requirements.

**Meetings:**

Township Planning Commission meeting September 14, 2017 at 7:00 p.m. at the Township Building.  
Township Board of Supervisors meeting September 20, 2017 at 7:00 p.m. at the Township Building.

**Adjournment:** Dashoff made a motion to adjourn at 9:29 p.m. Raub seconded the motion.