

**MINUTES OF MEETING OF
TYRONE TOWNSHIP BOARD OF SUPERVISORS
ADAMS COUNTY, PENNSYLVANIA
February 14, 2018**

The Board of Supervisors Meeting for Wednesday, February 14, 2018 was held at the Tyrone Township Municipal Building, 5280 Old Harrisburg Road York Springs, PA 17372, Adams County, Pennsylvania.

Members Present: Chairman Russ Raub, Supervisor Mary Ellen Settle, Secretary Sherri Hartman, Treasurer Patricia Forsythe, Engineer Erick Vranich

Others in Attendance: Joe Albert, Barry Cockley, Greg Kepner, Jim D Lady, David Richwine

Call to Order: Chairman Raub called the meeting to order at 7:00 PM

Pledge of Allegiance: Chairman Raub led the Pledge of Allegiance.

Review of Financial Reports: Treasurers Reports were reviewed.

Supervisors Comments Regarding the Board of Supervisors Vacancy: On July 26, 2017, Rosalie Dashoff was appointed to the Board of Supervisors. Per the Solicitor, when the motion to appoint was made, the term should not have been specified. In the fall, as well as recently, concerns have been expressed as to the validity of Rosalie Dashoff's appointment. Chairman Raub contacted Monica Dutko. Ms. Dutko explained the operation of law with regards to the 60 day rule. When a Supervisor is appointed within 60 days of a general election, the Adams County Board of Election must be notified. When a Supervisor is appointed more than 60 days prior to a general election, the Adams County Board of Elections must be notified and they will contact 2 major political parties. Both parties will be given the opportunity to offer nominations to be included in the election. The Board of Supervisors did not notify the Adams County Board of Election therefore nothing took place. After consulting with Attorney Stine and research being done, the Township was advised the because the Township did not notify the Board of Election, Rosalie Dashoff's term ended January 1, 2018. Therefore, Rosalie Dashoff is no longer in office. With the amount of time that has elapsed, the Board of Supervisor's do not have the authority to appoint to the position. The Board of Supervisors will be addressed later in this meeting as to a possible solution to the issue at hand. Settle stated she understands the lack of knowledge on the part of the previous board due to not receiving proper instruction from the previous Solicitor.

Public Comments Regarding Agenda: None

Announcements: On January 30, 2018, ACNB Bank gave a presentation to the Board of Supervisors to discuss the benefits of their depository. Following the presentation, the Board of Supervisor's held an Executive Session to discuss a personnel matter. The meeting time was 5 pm to 7:35 pm.

On February 13, 2018, PNC Bank gave a presentation to the Board of Supervisors to discuss the benefits of their depository. Following the presentation the Board of Supervisor's held an Executive Session to discuss a personnel matter. The meeting time was 5 pm to 6:45 pm.

Old Business:

Wastewater Treatment Plant Tree Removal – Raub made a motion to engage the services of J. Edgar Crisamore, Jr. to cut down 4 trees and all brush surrounding the Wastewater Treatment Plant. The Hickory and Walnut trees will be left on the property in 4 ft. Logs. The Township will mark the trees that are to be removed. The amount of the contract is \$5400.00. Settle seconded the motion. A vote was taken and the motion passed unanimously.

Fetter Water & Wastewater Services LLC – Raub made a motion to continue services with Fetter Water 7 Wastewater Services, LLC. Jed has provided services for several years and the executed contract will be available for public review. Settle seconded the motion. A vote was taken and the motion passed unanimously.

Secretary Bond Renewal – Tabled until the February 21, 2018 Board of Supervisor’s meeting.

New Business:

Advertisement related to the Wastewater Treatment Plant screening project – Raub made a motion to authorize the Township Engineer to advertise the Wastewater Treatment Plant screening project. Settle seconded the motion. A vote was taken and the motion passed unanimously. There will be a meeting at the Municipal Building on March 7, 2018 at 1:00 PM to discuss details and to take a trip to the Wastewater Treatment Facility to discuss the bid work. This meeting is not mandatory. Bids will be opened on Friday, March 16, 2018 at 11:00 AM, at the Municipal Building.

Review of the Wastewater Treatment Plant Chapter 94 Report (annual report) and approval for signature by the Board of Supervisors – Erik Vranich presented the report. Settle made a motion to accept and sign the Chapter 94 Report. Raub seconded the motion. A vote was taken the motion passed unanimously.

Review and Discussion of potential 2018 Roadwork Projects – Erik Vranich presented the Board with numerous potential roadwork projects. Discussion took place to add projects to the proposal.

At 7:00 PM, Raub recessed the Board of Supervisors Meeting to participate in the Vacancy Board Meeting.

At 7:08 PM, Raub reconvened the Board of Supervisor’s Meeting and Supervisor Barry Ortmyer joined the Board and the meeting continued.

Additional discussion took place to add projects to the proposal. Erick Vranich will put together another proposal to include \$150,000 worth of repairs, as well as, \$25,000 in base repairs. This proposal will be presented at a future meeting, date TBD. Jim Lady will contact Hillendale and assist the Township in facilitating a partnership in an attempt to secure a lower contracted price for the proposed roadwork.

Bank Signer Resolutions – Settle made a motion to adopt Resolution 2018-03 A RESOLUTION OF THE TYRONE TOWNSHIP BOARD OF SUPERVISORS, ADAMS COUNTY, PENNSYLVANIA, ESTABLISHING AND AUTHORIZING THE BANK ACCOUNT SIGNATURE REQUIREMENT FOR ALL CHECKING ACCOUNTS HELD AT ACNB BANK AND AUTHORIZED SIGNERS. Ortmyer seconded the motion. A vote was taken and motion passed unanimously.

Settle made a motion to authorize Russ Raub, Mary Ellen Settle, Patricia Forsythe and Andrew Donahue to sign the Corporate ACNB Bank Resolution. Ortmyer seconded the motion. A vote was taken and motion passed unanimously.

Road Salt Contract – Raub made a motion for Tyrone Township to commit to 80 tons of Road Salt for 2018. Settle seconded the motion. A vote was taken and the motion passed unanimously. The Secretary will take care executing the 2018 Road Salt Contract with Costars.

Sewer & Non-sewer Compliance Issues – Settle made a motion to authorize the Solicitor to assist the SEO in moving forward with non-compliant On-lot Septic property owner enforcement. Ortmyer seconded the motion. A vote was taken the motion passed unanimously. A decision regarding the public sewer issues were tabled until the February 21, 2018 Board of Supervisor’s meeting.

Hiring Decision – Raub made a motion to hire Marlin Prosser as a Part-time Road & Maintenance worker at a prevailing rate of \$14.50 per hour. Settle seconded the motion. A vote was taken and motion passed unanimously.

Driver's History – Ortmyer made a motion to have the Township obtain a DL-503 Driver's History, for the previous 3 years, on all employees that may drive Township vehicles and the Township will endure the cost. Settle seconded the motion. A vote was taken and the motion passed unanimously.

Sewer Billing - Tabled until the February 21, 2018 Board of Supervisor's meeting.

Utility Expense – The Board of Supervisors authorized the Secretary to research and secure a new electricity supplier and phone service provider. The new suppliers have taken over the accounts. In the month of January, the township has saved \$926.20. It is projected that in 2018 the savings will be \$9,693.41.

Land Subdivision – The land subdivision for the Weaver Road transfer has been scheduled for the March 8, 2108 Planning Commission meeting.

Public Participation:

Jim Lady offered his thoughts on the proposed roadwork for 2018. He also gave comment on the Sewer billing process.

Barry Cockley introduced himself as a candidate for State Representative. He is running for the Republic nomination.

Meetings:

Township Board of Supervisors meeting March 7, 2018 at 6:00 PM at the Township Building
Township Planning Commission meeting March 8, 2018 at 7:00 PM at the Township Building
Township Board of Supervisors meeting March 21, 2018 at 6:00 PM at the Township Building

Adjournment: Settle made a motion to adjourn at 8:31 p.m. Ortmyer seconded the motion. A vote was taken and the motion passed unanimously.