

**MINUTES OF MEETING OF
TYRONE TOWNSHIP BOARD OF SUPERVISORS
ADAMS COUNTY, PENNSYLVANIA
December 7, 2022**

The Board of Supervisors Meeting for Wednesday, December 7, 2022 was held at the Tyrone Township Municipal Building, 5280 Old Harrisburg Road, York Springs, PA 17372, Adams County, Pennsylvania.

Members Present: Vice Chairman Mike Mosley, Supervisor Andy Seymore, Supervisor Rosalie Dashoff, Treasurer Pat Forsythe, Secretary Sydney McFadden, Road and Facilities Maintenance Manager Greg Kepner

Others in Attendance: Kyle Cox – PNC Bank, Deputy Chief Wendell Herr – Heidlersburg Fire Company, Lieutenant Brandon Huff – Heidlersburg Fire Company, Ed Heller, David Richwine

Call to Order: Mosley called the meeting to order at 6:00 PM.

Pledge of Allegiance: Mosley led the Pledge of Allegiance.

PNC Bank:

Mr. Cox obtained new authorized signatures from the Board and Forsythe for check signing for payment of the Accounts Payable Invoices.

Approval of Board of Supervisors Meeting Minutes:

Seymore made a motion to approve the minutes for the November 16, 2022 Board of Supervisors meeting. Dashoff seconded the motion. A vote was taken and the motion carried unanimously.

Approval and Payment of the Accounts Payable Invoices:

Dashoff made a motion to approve payment of the Accounts Payable Invoices. Seymore seconded the motion. A vote was taken and the motion carried unanimously.

Public Comments on Board of Supervisors Meeting Agenda:

- Mr. Richwine inquired if the Executive Session would be for the purposes of personnel. Mosley responded in the affirmative.

Organizational Announcements:

- ***District 3 Septic System Noncompliance List:*** Eight (8) property owners remain on the District 3 Septic System Noncompliance List. Four (4) of those eight (8) have informed the Township of scheduled inspections with registered pumper/haulers.
- ***Constable to Serve District 3 Notices of Violation:*** Township Constable Josh Fitting will serve Notices of Violation to those remaining on the District 3 Noncompliance List when prompted to by the Board.

Old Business:

HA Thomson Insurance Policy Proposal:

Dashoff made a motion to approve HA Thomson as the Township's insurance broker of record for 2023. Mosley seconded the motion. A vote was taken and the motion carried unanimously.

Winter Weather Road Pre-Treatment:

Seymore inquired Rob English of Chemical Solutions of how to pre-treat Township roads with the magnesium chloride prior to a winter storm. According to Mr. English, the magnesium chloride can be applied to the Township roads in the same manner as the salt brine was previously applied prior to a winter storm.

New Business:

Resolution 2022-06:

Seymore made a motion to adopt Resolution 2022-06. Dashoff seconded the motion. A vote was taken and the motion carried unanimously.

2023 Meeting Dates and Times:

Dashoff made a motion to approve the following 2023 Meeting Dates and Times and Office Hours, all to be held at the Township Building:

- Board of Supervisors Annual Organization Meeting January 3, 2023 at 1:00 PM
- Board of Supervisors Meetings Second Wednesday Monthly at 7:00 PM
- Board of Supervisors Special Budget Meetings September 20 & October 18, 2023 at 6:00 PM
- Board of Auditors Annual Organization Meeting January 4, 2023 at 9:00 AM
- Planning Commission Meetings Second Thursday Monthly at 7:00 PM pending agenda items
- Zoning Hearing Board meets as needed
- Office Hours Monday-Thursday 8:00 AM – 4:30 PM, Closed Fridays.

Seymore seconded the motion. A vote was taken and the motion carried unanimously.

Employment Applications:

Seymore made a motion to hire the following part-time employees for seasonal snow removal:

- James Lady, Roadmaster
- Kevin Leer
- William Smith
- Kyle Hess
- Nicholas Black.

Dashoff seconded the motion. A vote was taken and the motion carried unanimously.

Township Snow Removal Plan:

Huntington Township inquired whether a snow removal agreement between Huntington and Tyrone Townships is in effect. The Township does not have a signed agreement to indicate that an agreement is currently in effect, but is willing to enter into an agreement with Huntington Township, so it informed Huntington of its interest in doing so.

Heidlersburg Fire Company Ordinance Request & Discussion:

Deputy Chief Herr, Lieutenant Huff, and the Board discussed the Fire Company's request for an Ordinance indicating that at the Fire Company's request, the insurance companies of those involved with accidents that the Company responds to must pay the Fire Company for costs incurred upon the Company as a result of the accident. The Fire Company has been executing this practice for the past three (3) years, but an insurance company recently raised the idea of any Township Ordinance in place regarding this. The Board requested the following information of the Fire Company before proceeding further with this matter:

1. Number of Fire Company Claims in the past three (3) years
2. Amount billed to insurance companies for accidents
3. Amount received from insurance companies for accidents.

Deputy Chief Herr and Lieutenant Huff also presented proposed box card changes, EMT information, and their monthly reports for November before the Board.

Seymore made a motion to approve the proposed box card changes from Heidlersburg Fire Company. Dashoff seconded the motion. A vote was taken and the motion carried unanimously.

2022 State Police Fines and Penalties Payment:

The Township received a \$993.52 State Police Fines and Penalties Payment for 2022. The Township typically receives a State Police Fines and Penalties payment twice per year.

Adams County Broadband Survey:

The Adams and Franklin County Broadband Survey is open for residents and property owners of Adams and Franklin Counties to complete to indicate their current internet needs as a part of the Counties' project to provide affordable, high-speed, high-performance internet services ("broadband") to all residents and businesses within both counties. Those interested in completing the survey may do so by using their smartphone to scan the QR code posted at the Township Building, accessing the survey on the Township Website, or picking up a physical copy of the survey at the Township Building. Completed surveys are due by January 12, 2023.

Reservoir Road Sign Request:

The Township received a request for two (2) signs to be placed along Reservoir Road indicating "Slow Children at Play." The Board's policy for sign requests along Township roads is that the requester pays for the signs and labor required for installation and the Township installs the signs. Kepner provided the requester with a price quote for the work and has yet to receive a response.

Active Subdivision/Land Development Plans (Informational Only):

- Hillandale Site 3 Land Development Plan: Action Deadline December 27, 2022
- Peter Koufos Land Subdivision Plan: Action Deadline January 10, 2023

Meetings:

Tyrone Township Board of Supervisors Conditional Use Hearing Continuance – Tobery December 21, 2022 at 5:30 PM at the Township Building, 5280 Old Harrisburg Road, York Springs

Tyrone Township Board of Supervisors Meeting December 21, 2022 at 6:00 PM at the Township Building, 5280 Old Harrisburg Road, York Springs

Tyrone Township Board of Supervisors Organization Meeting January 3, 2023 at 1:00 PM at the Township Building, 5280 Old Harrisburg Road, York Springs

Tyrone Township Board of Auditors Organization Meeting January 4, 2023 at 9:00 AM at the Township Building, 5280 Old Harrisburg Road, York Springs

Public Participation:

- Mr. Richwine inquired if it would be legal for the Board to continue with two (2) check runs monthly for payment of the Accounts Payable Invoices when Board meetings would only be held once a month in 2023. Dashoff indicated that the Board would look further into this.
- Forsythe inquired regarding the Board of Auditors meeting scheduled for January 4, 2023 at 9:00 AM. McFadden indicated that this meeting is for the Board of Auditors, not the appointed firm that completes the Township's Audit each year.

Executive Session:

The Board entered an Executive Session at 6:54 PM and adjourned at 7:25 PM for the purposes of personnel.

Adjournment:

Seymore made a motion to adjourn at 7:25 PM and Mosley seconded the motion. A vote was taken and the motion carried unanimously.